Introduction to Writing  
ENGL 1010  

2015-16

Instructor  Mrs. Lisa K. Simmons  
http://my.uen.org/810

Course
Description
This is a Concurrent Enrollment Course, offering both high school credit through Springville High School and college credit through Utah Valley University. Credit from this course is transferable to all colleges and universities. Contact the receiving institution for how the credits will be applied.

Teaches rhetorical knowledge and skills, focusing on critical reading, writing, and thinking. Introduces writing for specific academic audiences and situations. Emphasizes writing as a process through multiple drafts and revisions. In addition to major essay assignments, may include in-class writing and collaboration, research writing, journals, and portfolios.

Prerequisites
Student must be a senior and have a 3.0 GPA in 10th and 11th grade English classes. Student must also have an English ACT score of 19 and a Reading ACT score of 19. Student may substitute these scores with a UVU AccuPlacer Reading and Sentence Skills Assessment Test.

Text | Instructional Material
Allyn and Bacon Guide, Brief 5th Edition (updated summer 2008) supplemented with materials (i.e. handouts, excerpts from other texts, and exemplary readings by professional and student writers) as deemed relevant and appropriate by the instructor.

Course Policies & Procedures and Required Papers
Required papers will include but are not limited to the following: college application/scholarship essay, problematizing a topic, problem-solution, autobiographical narrative of a significant event, summary/strong response, proposal/annotated bibliography, and exploratory research. Failure to complete and submit an acceptable required paper = no credit for the term.

This is NOT set up as a correspondence course! You will need to be present to keep up, progress, and benefit. You are expected to come to class each day, on time and prepared (i.e. with pen, pencil, paper, assignments, texts and flashdrive in hand) so you are ready, focused, and eager to participate fully and contribute meaningfully to course instruction, discussions, and activities. Whether speaking, listening, viewing, reading, or writing, you are expected to participate appropriately.

Please familiarize yourself with the NSD & SHS policies (attendance, discipline, dress, etc.). Not only am I required to enforce them, but I also believe they were established with the sincere intent and noble purpose of ensuring an orderly and safe learning environment designed to support you in your efforts to realize the promise of our established SHS mission statement: DUES = Dedicated to Excellence, United in Service, and Educated for Success. You begin each term with a perfect 100 pt. DUES (attendance and citizenship) score – your charge is to keep it! Violations of policies will result in point deductions that cannot be earned back.

Late Work & Make-Up
You are strongly encouraged to make a daily habit of viewing announcements, checking assignment due dates, and accessing course documents posted on our class website: http://my.uen.org/810. When you are absent, it is YOUR responsibility to make arrangements to conference with me and/or acquire class handouts, notes, instruction, assignments, etc. before you return to class. If you miss an exam during an excused absence, you will not make up the test if I/we have begun grading it, but will receive a grade that is the average of all your exam scores for that term. However, you are required to take at least half of all exams given each term or will receive a zero for each exam missed. The SHS Testing Center is available to students
on a “first come, first served” basis after school on Wednesdays in C-26. Quizzes may or may not be announced ahead of time, usually occur at the beginning of the period, and cannot be made up (defeats the purpose of a spot check!).

Late work will suffer a 50% penalty, unless the work is more than a week late, and an 80% deduction may be applied depending on the circumstances. You have no make-up privileges if you sluff class or your absence is unexcused the day an assignment is due. Make-up work for extended absences should be discussed with me by appointment (not during class). For all pre-excused or school excused absences, it is expected that you will contact me BEFORE your scheduled absence to arrange make-up work.

Should you have any concerns or encounter unanticipated difficulties with the completion of your work, it is expected that you will notify me immediately, so we might work together towards a satisfactory resolution. I cannot help if I am not aware of your confusion, concerns, or circumstances. I want you to succeed and I will do my best to assist you in your responsible efforts to do so! I can arrange to be available in my classroom after school and past contract hours for conferencing, consultation or make-up upon request and by appointment.

Miscellaneous

- Assignments should be **typewritten** unless otherwise instructed.
- You are strongly encouraged to secure an SHS Chromebook compatible flashdrive for storing, accessing, transporting, and printing out evidence of required writing process steps and research work/notes.
- Handwritten work should be completed in black/blue pen unless instructed otherwise.
- Printer problems: SHS has multiple labs available for student use. You may e-mail me your assignment to hold temporarily and record as received “on-time.” However, you must still print and submit a hardcopy ASAP for it to be graded and recorded with a completion score.
- Cellphone and unauthorized electronic device usage are prohibited in accordance with the NSD and SHS policies and will be enforced strictly. **No referencing or taking snapshots or recordings without explicit instructor permission!**

### Department

#### Grading Scale

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>100-93</td>
</tr>
<tr>
<td>A-</td>
<td>92-90</td>
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<tr>
<td>B+</td>
<td>89-87</td>
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<tr>
<td>B</td>
<td>86-83</td>
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<tr>
<td>B-</td>
<td>79-77</td>
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<tr>
<td>C+</td>
<td>76-73</td>
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<tr>
<td>C</td>
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<td>D-</td>
<td>62-60</td>
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<td>F</td>
<td>59-0</td>
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</tbody>
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### Grades and Credit

You will receive the same grade for your high school course as you receive for your college course (the average of all four passing terms). Your grade for this class will become part of your permanent college transcript and will affect your GPA. A low grade in this course can affect college acceptance and scholarship eligibility.

### University

#### Academic Integrity

Utah Valley University expects all students to maintain integrity and high standards of individual honesty in academic work, to obey the law, and to show respect for others. Students of this class are expected to support an environment of academic integrity, have the right to such an environment, and should avoid all aspects of academic dishonesty. Examples of academic dishonesty include plagiarizing, faking of data, sharing information during an exam, discussing an exam with another student who has not taken the exam, consulting reference material during an exam, submitting a written assignment which was authored by someone other than you, and/or cheating in any form. Violators of this policy will be subject to disciplinary action. Cheating will not be tolerated. It will result in a FAILING grade for the course.

In keeping with UVU policy, evidence of academic dishonesty may result in a failing grade in the course and disciplinary review by the college. Additional information on this topic is published in the student handbook and is available on the UVU website.

### Dropping the Class

October 23rd is the last day to drop the course without it showing on your transcript. _______________________ is the last day to withdraw from the class.

If you drop the high school class, you must also withdraw from the UVU class to avoid receiving an E or UW (unofficial withdrawal).
Students with Disabilities
If you have any disability, which may impair your ability to successfully, complete this course, please contact the Accessibility Services office, 863-8747, BU 146. Academic accommodations are granted for all students who have qualified documented disabilities. All services are coordinated with the Accessibility Services office.

CLASS HONOR CODE & ACADEMIC INTEGRITY

This class will be conducted under an Honor Code. My expectation is that all my students will demonstrate integrity and uphold high standards of individual honesty in academic work, abide by our classroom/SHS/NSD policies, and show respect for others. Students in my class are expected to support an environment of academic integrity, have the right to such an environment, and should avoid all aspects of academic dishonesty. Examples of academic dishonesty include plagiarizing, faking of data, sharing information during an exam, discussing an exam with another student who has not taken the exam, consulting reference material during an exam, submitting a written assignment which was authored by someone other than you, and/or cheating in any form. Violators of this policy will be subject to disciplinary action. Evidence of academic dishonesty may result in a failing grade in the course and disciplinary review by administration.

All students are expected to be academically honest and to complete and submit only their own original work. A brief definition and explanation of what constitutes “plagiarism” is provided below, and we will continue to review and discuss methods for avoiding plagiarism as the school year progresses. Should a student violate the Honor Code, course penalties will be swift and severe, at a minimum likely to result in the loss of credit for the assignment and/or that term of English.

Plagiarism can be defined as submitting another person’s ideas, words, images or data without giving that person credit or proper acknowledgement. Plagiarism, a form of academic dishonesty, is tantamount to stealing and will not be tolerated. In order to clarify what constitutes plagiarism, you should be aware that you have committed plagiarism when you:

- use phrases, quotes or ideas not your own;
- paraphrase the work of another even though you may have changed the wording or syntax;
- use facts or data not considered common knowledge;
- submit a paper written for another class (academic dishonesty);
- submit a paper from an essay service or agency even though you may have paid for it (these papers are usually of low quality, so you probably did not get your money’s worth);
- submit a paper by another person even though s/he may have given you permission to use it.

You should note that plagiarism not only encompasses written work, but also computer data, research, musical scores, video programs, and visual arts.

Plagiarism is a serious issue, especially in an academic environment. Teachers must be able to rely on the integrity of a student’s work in order to maintain a climate for successful learning. Plagiarism reflects on character; therefore, you should diligently avoid any inadvertent acts of plagiarism. When you are unsure if acknowledgement is needed, ask your teacher!

I, __________________________________________________, am aware of the class policies and procedures, particularly the serious nature of plagiarism. On my honor, I will not use or submit someone else’s work without proper acknowledgement, nor will I misrepresent another’s ideas or work as my own. I will be honest in my assertions and strive to be accurate in grading my own work and in assessing the performance of my peers.

___________________________________________  __________________
(Student Signature) (Date)